

ABL Incorporated
Post Office Box 9400 Rapid City, South Dakota 57709
(605) 388-2048

Dear Tenant,

Thank you for giving us advanced notice that you are moving. Now that you are moving out, your lease/rental agreement requires that you leave your unit in a clean, undamaged, and rent-ready condition. We have every intention of returning your security deposit as long as you have fulfilled your agreement with us.

Specifically, you should:

- Cooperate with the showing of the residence for rent or sale, keeping it in presentable condition.
- Begin to put out all unwanted items for trash or special pick-up. (Avoid piles of debris in front of your home on moving day.)
- Remove all food, debris, and other personal belongings.
- Clean (and defrost if necessary) refrigerator.
- Clean stovetop, oven, and any other appliances.
- Replace any burned out light bulbs.
- Clean all floors and/or carpeting.
- Be sure the grounds and lawn are trim and clean, free of leaves, junk, etc.
- Report any and all damage in writing.
- Upon leaving, please be sure to secure the rental by locking all windows and doors and contact our office to notify us you are out and to get the keys.

After you have vacated, the unit will be inspected for compliance with your lease/rental agreement and the expense of cleaning or repairing damage, if any, will be charged against your security deposit. You will be notified of any charges. We wish you well in your new home.